

Minutes of the Regular Meeting of the Council
of the Town of Porcupine Plain
held in the Council Chambers on
September 12, 2017

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| Present | Mayor Carol Belchamber, Deputy Mayor Bob Nicholson, Councillors, Frank Duhaime, Nicole Genaille, Kim Lechler, Paul Picray, & Nick Wood Administrator Twyla Salmond |
| Call to Order | A quorum being present Mayor Belchamber called the meeting to order at 7:15 p.m. |
| Agenda | PICRAY/DUHAIME That the agenda be approved as presented. <u>Carried</u> |
| Minutes | GENAILLE/LECHLER That the minutes of the regular meeting held August 15, 2017 be approved. <u>Carried</u> |
| Correspondence, | WOOD/NICHOLSON That the following correspondence/mail be acknowledged and filed: 1. RCMP Report 2. KTHR Annual Report 3. NEATPC Minutes 4. Pillar Systems – Asset Management Group 5. SUMA – Welcoming & Inclusive Communities 6. Crime Report & Recommendations 7. Survey on Cannabis Legalization <u>Carried</u> |
| Delegation: | John Horvath attended a portion of the meeting to discuss public works. (7:30 to 7:57) |
| Accounts Payable | NICHOLSON/LECHLER That payment of the accounts totalling \$58,614.46 covered by a/p cheques #27283 to #27318 & payroll cheques #646 to #654 shown on the “Payment Registers” attached to and forming part of these minutes, be approved. <u>Carried</u> |
| Financial Reports | WOOD/DUHAIME That the Bank Reconciliation Statement, Stmt of Financial Activities (YE2), Income Statement, Balance Sheet and Budgetary Control for August 2017 be acknowledged and filed. <u>Carried</u> |
| Committee Reports | PICRAY/GENAILLE That the verbal committee and board reports be acknowledged and accepted. <u>Carried</u> |
| Garage/Shed | PICRAY/GENAILLE That the administrator gets quotes for demolishing the dilapidated building at Lott 11 Block 15 Plan CE6369 since there was no response to the Notice of Non-Compliance letter sent April 17, 2017. <u>Carried</u> |
| Bylaw #3/17 | WOOD/LECHLER That Bylaw #3-17, being a bylaw to establish an emergency measures organization, be introduced and read a first time. <u>Carried</u> |
| Bylaw #3/17 | DUHAIME/PICRAY That Bylaw #3-17 be read a second time. <u>Carried</u> |

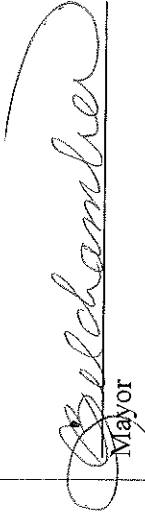
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| #17/154 | Bylaw #3/17 | PICRAY/GENAILLE That Bylaw #3-17 be given three readings at this meeting. <u>Carried Unanimously</u> |
| #17/155 | Bylaw #3/17 | LECHLER/WOOD That Bylaw #3-17, being a bylaw to establish an emergency measures organization, be read a third time and adopted. <u>Carried</u> |
| #17/156 | Bylaw #4/17 | WOOD/LECHLER That Bylaw #4-17, being a bylaw to replace Appendix "8" of Bylaw No. 2-06 be introduced and read a first time. <u>Carried</u> |
| #17/157 | Bylaw #4/17 | DUHAIME/WOOD That Bylaw #4-17 be read a second time. <u>Carried</u> |
| #17/158 | Bylaw #4/17 | PICRAY/GENAILLE That Bylaw #4-17 be given three readings at this meeting. <u>Carried Unanimously</u> |
| #17/159 | Bylaw #4/17 | WOOD/NICHOLSON That Bylaw #4-17 being a bylaw to replace Appendix "8" of Bylaw No. 2-06, be read a third time and adopted. <u>Carried</u> |
| #17/160 | Oct Mfg Date | DUHAIME/NICHOLSON That the October meeting date for 2017 be changed to October 17, 2017. <u>Carried</u> |
| #17/161 | Water Cert CEU's | LECHLER/DUHAIME That John Horvath be sent for his CEU's to keep his operator certification current as courses become available. <u>Carried</u> |
| #17/162 | Asset Management | GENAILLE/NICHOLSON That the Administrator get quotes from different companies regarding an Asset Management Plan to remain compliant for the Gas Tax Funding Grant. <u>Carried</u> |
| #17/163 | Office Rental Space | DUHAIME/GENAILLE That a rental agreement be signed for the rental of the office at Block 27, Plan CL1557, #151 Windsor Avenue at the rate of \$750 plus GST per month. <u>Carried</u> |
| #17/164 | Flooring | PICRAY/NICHOLSON That the Town hire Spencer Clarke to replace the flooring at above noted location. <u>Carried</u> |
| #17/165 | Water Meter | PICRAY/NICHOLSON That the Town replace the water meter at Lot 8 Block 35 Plan 75PA05511 and cancel the overage charges on the third quarter billing. <u>Carried</u> |
| #17/166 | KTHR | LECHLER/WOOD That a letter be written to the Minister, KTHR, & MLA regarding the loss of our community wellness coordinator position and the impact this will have to the residents of the Town. <u>Carried</u> |
| #17/167 | Fence - POP | DUHAIME/LECHLER That the fence at Lot Block Plan be approved as presented. <u>Carried</u> |

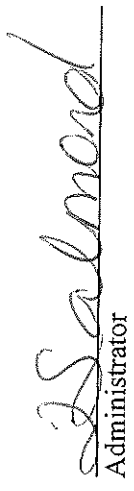
#17/168

Adjourn

WOOD

That this meeting be adjourned. (9:15 p.m.)
Carried


Mayor


Administrator